

IV. PROPOSAL NARRATIVE

AFTERSCHOOL PROGRAM CURRICULUM AND EQUIPMENT GRANT

Instructions:

Please use the provided space and PDF form fill format for responses. If organization is planning to **serve youth ages 5-18 at the SAME site, include program details for BOTH age groups.**

1. PRIORITY POINTS (Scored with Competitive Priority Points section)

Provide justification for all priority points selected in *III. Program Information, Section A: Competitive Priority Points.*

2. ABSTRACT (3 points possible)

- A. Provide a summary of the organization, including the following:
 - 1. Describe the organization's mission.
 - 2. Identify the focus population of the organization.
 - 3. Indicate the number of years the organization has been serving the community.
- B. Describe the organization's current involvement with prevention and education and/or STEM programming related to this RFGA.

3. NEED DETERMINATION (10 points possible)

Justify the need for curriculum and equipment to enhance high quality prevention, education and STEM programming. Include specific evidence and data.

4. PREVENTION & EDUCATION PROGRAMMING (12 points possible)

If program site is currently participating in another DWS-OCC afterschool program grant, prevention and education components may be aligned. Funded programs are required to provide programming which includes at least **two (2)** components from the list below:

Note: Teen programs selecting Pregnancy & STI prevention must obtain written parental permission for each student before teaching.

- Addiction Prevention
- Civic Engagement
- Education & Career Readiness
- Emotional Intelligence & Self-Concept
- Financial Literacy
- Healthy Relationship Education
- Physical Activity & Nutrition
- Positive Interpersonal Relationships
- Pregnancy & STI Prevention (teen only)
- Youth Violence & Gang Prevention

A. Explain the following:

1. How the **two (2)** components were selected;
2. The relevance to the population to be served; and
3. How the program will implement the selected components utilizing evidence-based curriculum.

B. Describe **three (3)** outcomes expected from utilizing prevention and education components in the funded program.

PREVENTION & EDUCATION PROGRAMMING CONTINUED (SPACE CAN ONLY BE USED FOR PREVENTION & EDUCATION PROGRAMMING SECTION)

5. STEM PROGRAM DESIGN & SERVICES (18 points possible)

- A. Explain how the program site will incorporate new or expanded STEM programming.
- B. Describe which areas of STEM the program site will focus on and why.
- C. Provide a summary of the program's proposed plan regarding the use of the Afterschool Program Curriculum and Equipment grant. This summary must align with form *VII. Curriculum & Equipment Plan(s)*.

STEM PROGRAM DESIGN & SERVICES CONTINUED (SPACE CAN ONLY BE USED FOR STEM PROGRAM DESIGN & SERVICES SECTION)

6. STEM OUTCOMES (10 points possible)

The purpose of this grant is to allow existing afterschool programs to purchase curriculum and equipment to engage students in STEM programming.

- A. Describe **three (3)** expected outcomes and benefits, as a result of this funding.
- B. Explain the evaluation process the organization will use to determine whether or not the additional funds have produced the expected outcomes outlined above.

7. QUALITY IMPROVEMENT EFFORTS (6 points possible)

This grant opportunity is designed to support quality improvement in afterschool programs. Programs will be expected to adhere to quality standards utilizing the *Utah Afterschool Program Quality Assessment and Improvement Tool (Quality Tool)*, and participate in quality improvement activities with an assigned Out-of-School Time (OST) Specialist.

- A. Describe how the site is currently utilizing, or planning to utilize the *Quality Tool* for improvement efforts (<http://www.utahafterschool.org/quality>).
- B. Select **three (3)** indicators from the *Quality Tool*, major standard - *Learn New Skills* section. Describe how the program will focus on the selected indicators to enhance programming beyond the grant contract period (<http://utahafterschool.org/quality/quality-tool-documents>).

8. STAFF QUALIFICATIONS & PROFESSIONAL DEVELOPMENT (12 points possible)

In order to effectively develop and sustain programming and meet expected outcomes, a considerable amount of commitment is required.

- A. Describe the qualifications of the individual identified to oversee and support the successful implementation of site’s curriculum and resources.
 - 1. Specify the amount of time the identified individual will dedicate to supporting the funded youth program.
 - 2. Describe the manner in which this person will be supported with professional development and resources (e.g. prevention, education and STEM curriculum and/or program trainings; Utah Afterschool Network, conferences, etc.).
- B. Explain the methods of training and mentoring for site staff (on-site coordinators, group leaders, etc.) to effectively implement programming.

STAFF QUALIFICATIONS & PROFESSIONAL DEVELOPMENT CONTINUED (SPACE CAN ONLY BE USED FOR STAFF QUALIFICATIONS & PROFESSIONAL DEVELOPMENT SECTION)

9. COST INFORMATION (7 points possible)

Justify the program's financial need.

- A. Explain the need for these funds to provide a quality program addressing prevention, education and/or STEM programming.
- B. Identify personnel and processes that will be involved in ensuring financial accountability of the Afterschool Program Curriculum and Equipment grant.
- C. Describe the methods the organization will utilize to ensure proper administrative and accounting procedures.